

Detailed guidance for employers

Appendix A: Establishing the duty start date
when employing a worker for the first time on or
after 2 April 2017 and 30 September 2017

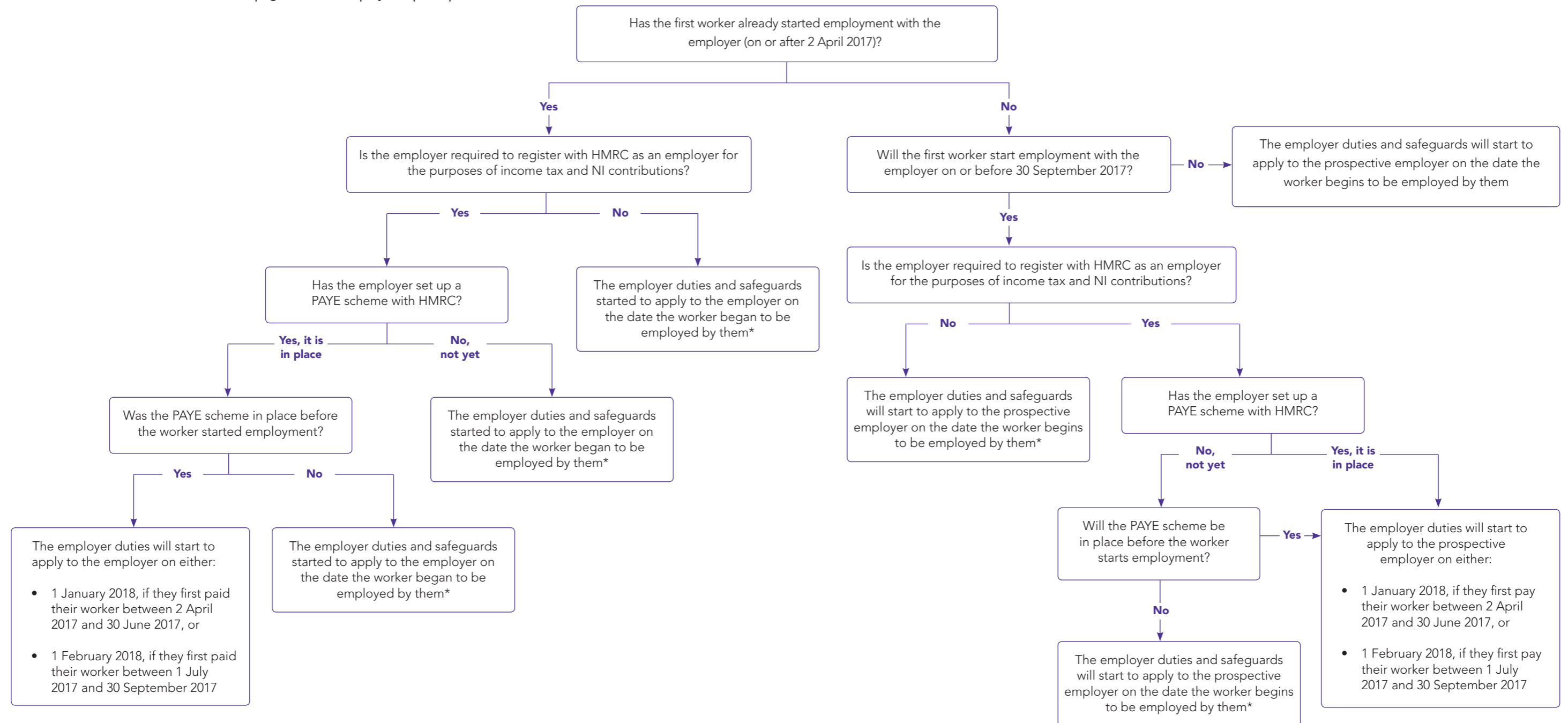
This document accompanies:

Detailed guidance no. 2 – Getting ready

If you decide to print it out it's best viewed at A3 size, so you'll need to ensure that the A3 paper tray is selected on your printer. If your printer doesn't have an A3 tray, the document will print on A4 but you may find the text size too small to read comfortably.

Appendix A: Establishing the duty start date when employing a worker for the first time on or after 2 April 2017 and 30 September 2017

A flowchart to help someone considering employing a worker for the first time on or after 2 April 2017 and 30 September 2017 establish the date that the employer duties will start to apply to them. Employers should also note how TPR will treat their duty start date. More information on this can be found at: www.tpr.gov.uk/new-employers-april-september



* Employers should also note how TPR will treat their duty start date. More information on this can be found at: www.tpr.gov.uk/new-employers-april-september

How to contact us

PO Box 16314
Birmingham
B23 3JP

T 0845 600 1011
F 0845 606 9970
E customersupport@autoenrol.tpr.gov.uk

www.thepensionsregulator.gov.uk
www.trusteetoolkit.com

Detailed guidance for employers no. 2

Appendix A: Establishing the duty start date when employing a worker for the first time on or after 2 April 2017 and 30 September 2017

© The Pensions Regulator April 2017

You can reproduce the text in this publication as long as you quote The Pensions Regulator's name and title of the publication. Please contact us if you have any questions about this publication. We can produce it in Braille, large print or on audio tape. We can also produce it in other languages.

The Pensions
Regulator